



## Process for LPNs who are licensed in other Canadian Jurisdictions

Licensed Practical Nurses (LPN) who are in good standing in another province or territory in Canada are eligible for licensure in Newfoundland and Labrador using an expedited licensure process.

### Eligibility

The applicant must hold current licensure as an LPN in another Canadian province or territory and must have passed a registration exam approved by a Canadian LPN regulator.

**Steps in the Application Process** (*steps specific to the College application review are in italics below*)

### The applicant must:

- Complete the Practicing Licensure application on the CLPNNL Alinity portal.
- Provide 2 pieces of government issued identification.
  - One piece must contain a color picture and signature.
  - Unclear copies will not be accepted.
  - Provide a copy of marriage certificate if there has been a change of name on the documents provided.
- Provide Nursing Employment Information
  - Provide employment information for all nursing employer(s) for the past 5 years including current employer.
  - Declare if they have ever been suspended or terminated from any nursing employment. If yes, the applicant will need to provide an explanation.
    - *The College will review the application to ensure that the jurisdictions of employment match the information on current and previous licensure.*
    - *The College will inform applicants when additional information is required.*

### Currency of Nursing Practice

- Declare the number of hours they practiced as an LPN in Canada or an RN outside of Canada during the previous five (5) years.
- Identify all jurisdictions where they hold or have previously held a license to practice as a LPN.
  - *The College will verify the applicant's current licensure online. The College will inform applicants when additional information is required and/or if a verification of Registration is required from another regulatory body.*
  - *The College will utilize Nursys and the websites of Regulators who are not*

- yet on Nursys to verify the applicant's licensure status.*
- *The College will request Verification of Registration for those jurisdictions where an applicant is licensed but failed to identify this on their application.*
  - Complete all Declarations and Attestations
    - *The College will review all Declarations and Attestations as a two-step process: (1) On initial receipt of the application. If required, the College will contact the applicant for more information. For example: when previous or concurrent discipline is indicated. (2) Immediately prior to approving the application when the applicant no longer has access to the application.*
    - *The College will request a Verification of Registration if an applicant declares that they have had discipline with another regulatory body.*
  - Provide a Criminal Record Check (CRC) dated within the last six (6) months.
  - Complete the required jurisprudence module provided free of charge through the Newfoundland and Labrador Provincial Continuing Education Portal and email the Jurisprudence certificate of completion to the College.

Applicants who do not qualify for expedited process must provide a verification of registrations.

### **Once Eligibility for Licensure has been determined:**

When all required documents have been received and deemed satisfactory, the application will be approved. The applicant will then be required to pay the initial licensure fee of \$433.16 (HST included). If they apply after December 1, the licensure fee is reduced to \$261.05 (HST included).

Once payment is approved, the applicant will be able to download a copy of their license to practice from the CLPNNL Member Portal and their name will appear on the [FIND A NURSE](#) section on the CLPNNL website.

The applicant will receive an email containing pertinent information to be considered when licensed with the CLPNNL.

Once the College receives and approves all required information, the applicant will be provided with a decision within three (3) business days.